

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF NEW JERSEY**

James J. Waldron, Clerk



**IMPORTANT INFORMATION FOR CM/ECF PARTICIPANTS RE:
ELECTRONIC FILING**

January 9, 2003

Please be advised that due to budgetary and staffing constraints, the Court, with the approval of the Judges, has determined it necessary to implement new electronic filing procedures.

Effective January 21, 2003, all Participants certified to file electronically must e-file all documents with the Court or lose their privileges in CM/ECF. Participants will have thirty days to comply with the Court's requirement in order to avoid having their electronic filing and electronic noticing privileges revoked. If you allow your privileges to be revoked, your name will be placed at the bottom of the list of those awaiting training and re-certification will be required.

In the event that an extenuating circumstance prevents you from filing electronically, you may file documents conventionally, only after obtaining approval from the Clerk of Court, Chief Deputy Clerk or the Deputy-in-Charge of the vicinage in which you are filing.

The Court appreciates the active and ongoing cooperation of its CM/ECF Participants. All members of the New Jersey Bar will be encouraged to sign up for electronic filing training. The Judges' calendars will be marked to identify electronic Participants and those e-filers will receive calender preference.

Any questions regarding the implementation of this new policy should be addressed to Leanne Michalek at (973) 645-3930 ext. 2249 or Leanne_Michalek@njb.uscourts.gov.

